

**University Research Council**  
**Approved Minutes**  
**February 9, 2016**

**Present:** Jeffrey Arterburn, Susan Beck, Jamie Bronstein, Henry Cathey, Vimal Chaitanya, Maria Gurrola, Kathryn Hanley, Michael Hyman, Clint Loest, Frances Nedjat-Haiem, Mihai Niculescu, Manoj Shukla, Karin Wiburg

**Absent:** Heejung Chun, Sam Fernald, Stephen Hanson, Cathy Kinzer, Hongmei Luo, Julie Rice, Mingjun Wei

1. Draft Minutes for December 2, 2015

Minutes were approved as presented.

2. Graduate Student Individual Development Plan Website – Update

Chair Hanley showed URC several websites (see below) for universities and their graduate student development plans.

<http://grad.wisc.edu/pd/idp>

[http://gsas.columbia.edu/content/individual\\_development\\_plan](http://gsas.columbia.edu/content/individual_development_plan)

<http://www.brown.edu/about/administration/biomed/graduate-postdoctoral-studies/individual-development-plan>

<http://gradschool.fsu.edu/Professional-Development/Individual-Development-Plan-IDP>

[http://www.grad-college.iastate.edu/current/professional\\_development/writing\\_seminars/IDP.php](http://www.grad-college.iastate.edu/current/professional_development/writing_seminars/IDP.php)

She is in touch with Assistant Dean Norma Palomino at the Grad School to get the NMSU site up which is anticipated around April 1<sup>st</sup>.

3. URC Fair Rubric – Update

Chair Hanley provided an updated rubric and thanked URC members who had contributed their suggestions on how to improve it. VPR Chaitanya requested that it include staff along with faculty to be inclusive. It was also suggested that each presenter have a box for suggestions or proposals for collaborations at their poster/presentation.

4. URC Award for Exceptional Achievements in Creative Scholarly Activity

The criteria was reviewed and discussion commenced. It was decided that “self-nomination” should be added so that individuals who would like to be considered for the award but might not

have a supporter, may submit a packet. Members also requested that the external letters of support be changed 'two to three' to "one or more" as requesting outside sources to compose letters of reference can be burdensome. The due date will be extended by two weeks to fall the Monday after Spring Holiday, March 28<sup>th</sup>. With these updates, the criteria will be distributed within the next few weeks.

#### 5. URC Chair Term Extensions from One to Two Years

Chair Hanley asked members if they would support having the URC Chair for a term of two years instead of one as it currently is. Discussion took place with a final suggestion of having the Past Chair serve one year and the Chair Elect serve one year so the total commitment for a URC Chair would be four years. The Chair Elect vote will take place at a future URC meeting.

#### 6. Other

- a) Chair Hanley said she will bring the updated IRG and GREG query results that the URC worked on last year to the next meeting. The success of these programs will be used to try and garner funding from the Provost's office for future in-house grants.
- b) Susan Beck announced the library partnered with Office of Strategic Initiatives to present a series of workshops regarding data management plans. She said she will forward a link to a web guide with a list of the agencies and procedures required, to URC. They will also record the workshop and have it as a link as well. This is at a critical stage for NMSU because we as an institution do not have a repository and it does not look like there is a plan to get one. The link to access this evolving information is: <http://nmsu.libguides.com/dmps>.